

## Creating A Management Work Plan for 2008

The operations of a medical practice can, at times, seem overwhelming. This course, a part of the Governance & Management group of seminars, will assist physician / owners and their managers better organize their work by breaking key tasks down on a month-by-month basis in an effort to better deal with critical tactical and strategic planning efforts needed in every medical office. A sample annual work plan is created as a part of this course that can be used as is or modified to meet specific needs of the practice. Beyond the need to deal with specific tasks, the course demonstrates the need to gain solid support from the practice owners and engage the staff to actively participate in all aspects of this team effort. This course is ideal for physician / owners, managers and supervisors in private medical practices.

**This Practice Management Webconference is just \$99 for Members & their Practices:**

- | = A 90-minute live Webconference including a formal presentation and time for Q&A
- | = The course is given once as a live Webconference, on Wednesday January 16, 2008 (convenient for your staff) and then via streaming Internet technologies shortly thereafter. Your \$99 registration fee covers either one or both presentations and handout materials.
- | = The ability for ACS Fellows and practice managers to e-mail follow-up questions to Economedix Practice Management Advisors for personalized responses



**Course Objectives** - Completion of this Practice Management Course will provide:

1. A broad understanding of how to deal with many key elements in the operation of a practice
2. Key differences between high performance, static and lower performing medical practices
3. A template for an Annual Work Plan to support the management of a medical practice
4. Techniques that demonstrate how this Annual Work Plan can support long term strategic plans
5. An understanding of how vital it is to have ownership, management and staff all participating in a positive manner

Sponsored by the American College of Surgeons, PAHCOM, HNA & Others

**Accreditation** - The American College of Surgeons is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education to physicians.

**Credits** - The American College of Surgeons designates this educational activity for a maximum of 1.5 category 1 credits toward the AMA Physician's Recognition Award. Each physician should claim only those credits that he/she actually spent in the educational activity. PAHCOM has pre-approved this educational activity for 1 CEU towards the PAHCOM CMM designation. To earn the credit, participants must complete the combination Evaluation / CME - CEU Form, that is included in the course materials, and FAX this form back within seven days following the date of the Webconference.

**Faculty** - The faculty for the course is Mr. Tom Loughrey, MBA, CCS-P. Mr. Loughrey is Chairman of Economedix and a noted practice management consultant to physicians, medical offices and medical societies. For over a decade, Mr. Loughrey has provided consulting services to the College as a part of the Consultant's Corner at the annual ACS Clinical Congress and regularly is engaged by ACS to speak and teach at meetings and workshops throughout the country.

**Registration & Information** - This completed form can be Faxed Toll Free to **877-813-9784**; or mailed to **Economedix - 297 Valley Road # 200 - Wexford, PA 15090**; For complete details and secure On-Line Registration simply go to: <http://www.YourMedPractice.com>

*Thank you for your interest in this Program!*



Practice: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Yes**, we want to participate in the **Creating A Management Work Plan for 2006 Course** ... and will attend  
 Wednesday January 16, 2008 @ 1 PM Eastern,  Web-based On-Demand ... or  Both Presentations.

Form of Payment:  Check Payable to Economedix, LLC & mailed to: 297 Valley Rd # 200 - Wexford, PA 15090  
or  Credit / Debit Card (MC, Visa, Discover or American Express)

Card Number (15 or 16 digits): \_\_\_\_\_ Expiration Date: \_\_\_\_ / \_\_\_\_  
3 Digit CVV Code\* : \_\_\_\_\_ Name on Card: \_\_\_\_\_  
Card Billing Address: \_\_\_\_\_  
Card Billing City, ST Zip: \_\_\_\_\_

\* Please use 4 Digit Code on front of AMX Card